



4.0. Academic Regulations

4.14. Student Code of Conduct

Version Number 2

Reviewed September 2025

Version Control Statement

Version	Date	Changes	Reason	Author	Next review
1	September 2024	New document – formalising expectations		Head of Student Support Services	August 2025
2	September 2025	No Changes	Annual Review	QA	August 2026

External Reference Points

This Code of Conduct constitutes a summary of the expectations of appropriate student behaviour and engagement at Waltham International College.

Internal References

- Admissions Policy
- Assessment Policy
- Fitness to Study Policy
- Teaching and Learning Strategy
- Attendance, Retention and Support Policy
- Academic Misconduct Policy and Procedures
- Non-academic misconduct Policy
- Complaints Policy
- Student Engagement Policy

Student Code of Conduct

WIC recognises that it's students engage with their studies to enhance their lives and careers. WIC prides itself on being a caring educational institution founded on equal opportunities for all. Therefore, we expect that all students conduct themselves in a manner that does not bring the College into disrepute, including conduct whilst away from College campuses and on social media platforms. This Student Code of Conduct sets out the expectations in relation to standard of behaviour and committed engagement with college environment and activities.

A student

- is an ambassador for the College whether on campus, online or beyond.
- will be aware of the contents of the student handbook and the college regulations including attendance and assessment submission expectations
- is to show respect of all students, staff and guests regardless of any differences behaving with honest consideration of and courtesy to each other using English at all times to ensure clear and inclusive communication
- agrees to abide by and comply with the rules and regulations including attendance of the college on acceptance of the admission offer.
- abides by the regulations of the college to ensure a safe, disciplined and wholesome learning environment including refraining from consuming food in the classroom.
- commits to investing time and honest effort into all teaching, learning and assessment activities, without adverse distraction to other learners
- commits to engaging with the student feedback and representation opportunities
- will ensure contact details remain up-to-date
- will disclose immediately a charge of criminal offence and will keep the college updated as instructed
- is subject to the appropriate disciplinary policy if misconduct is alleged or detected.

The following are some examples of misconduct (but not exhaustive):

- Disruption of or damage to learning spaces or sessions (physical and on-line),
- Violent, indecent, disorderly, threatening or offensive behaviour, and/or use of inappropriate, profane or disrespectful language, towards others
- Distributing or publishing any material considered of a “radicalisation” nature.
- Any action likely to cause an injury or impair safety on the College premises;
- Any action involving fraud, deceit, deception or dishonesty in relation to College/staff
- Any action of harassment or bullying of any student, member of staff, or any other member of the College community.
- The possession, use or discharge of any weapon, explosive or detonator or the discharge of any firework.
- The possession or supply of drugs or other controlled substance.